

PAC
2024/2025

Our Parent Council goals for 2024/2025.

There will be some changes please keep in mind depending on how the year goes and what the school council and fundraising society members decide.

Our long term goal will continue to be to fundraise for money for a new playground. Hoping to break ground in summer or fall of 2025. We need to have \$50,000 to get grants in place, we currently have \$40,253.32 in the playground account. There are grants available to help with some funding. We are looking to have a small group of parents willing to help take over raising funds and PAC will help guide and give contacts.

We will also be helping our Tiger Council again this year!

By purchasing mini treats for their event class winners, there are 7 event days throughout the year. We may also look into purchasing a pizza party for the Tiger Council at the end of the school year.

We are signed up to have our next Casino night in the Fall of 2025 which could look like the month of Oct/Nov/Dec.

Our goal remains that we aid small local companies and our families however we can.

September

We will be sending out our PAC letter to student's families stating if they would like to volunteer, join meetings, donate ect along with a short quiz on what they would like to see from us this year.

Our first PAC meeting. **September 19th @ 6pm**

We have our ongoing online fundraisers still with

Fundscrip (Gift Cards)

<https://www.fundscrip.com/success-stories/school-fundraising>

Current amount \$1,326.36

We have set up both fall fundraisers set up, we have teamed up with Finn & Fae to do carmel apples and popcorn and with White Frog Cafe for coffee and cookie dough. Forms will be sent out on October 9th just in time for Thanksgiving!

We will need to decide on a few more of our other fundraisers for this year as well.

Mr.Lynn will be starting up chip days this month as well once students are settled.

October

We have our Teacher Appreciation Day on **October 5th**, we will continue the tradition from years before where we will be giving our Teachers a small treat or gift. Our budget is \$200 max of \$250.

- Our past council 23/24 suggested purchasing the staff a keurig machine with a mix of different beverages for it along with some homemade treats made by the council members.

We will have the 7 grandfather teaching stickers for the students again this year. Courtney has already spoken with TNT about this and will make sure there are double love stickers this year. Total cost \$200.34

We have our hot lunch days back up and running!

We will continue to also have our Thursday hot lunches on the weeks we do NOT have school on Fridays.

We will continue to have Treat day on Tuesday that will be happening twice a month on Tuesday every month.

Pre orders will be online for parents/ guardians to order online.

Our Hot Lunches Are: Panago Pizza

Hot Dog

Taco Time

DQ

Our Treat Tuesday : Cherished Creations Cookies
Booster Juice

- We will need to take a vote on where the hot lunch money is going towards.

We will have 5 Chip days this month.

- We will need to take a vote on where the chip money is going towards.

Our Fall Fundraisers will go out this month as well on Oct 9th.

Our Halloween Dance will be up and running again this year! The date set for it is Thursday October 24th at 6 pm . Volunteers will be needed and we ask that EACH MEMBER of our PAC is at our first event of the year.

We will have our next meeting on (date to come after our first meeting in September)

“ School Council is a collective association of parents,guardians,teachers,principal,staff and community representative(s) whose purpose is to advise the principal and the board respecting matters relating to the school. It is means for family members and community members to work together with the school to support and enhance student learning.”

School Council is not:

“There are limits that can be done by a school council. Roles that are not to be taken on by a school council include: - school governance - employment issues - school management - listening to complaints.”

- Taken from the Alberta School Council Resource Manual

School Council Chair : It is expected that the Chairperson will be a guardian of a student enrolled in the school. Is someone who can work collaboratively and knows how to organize programs and council members. The Chair should actively encourage others to become involved in meaningful ways. Some duties include attending all school council meetings, making sure every member is upholding their responsibilities, in charge of finding volunteers, deciding all matters relating to rules of order at the meetings, official spokesperson of the School Council, and keeping open communication with Council Members/ School Principal/ Staff and Families. Chairperson also writes meeting agenda and is in charge of hosting School Council Events.

Vice-Chair: It is expected that the Vice-Chair is to undertake part of the work from The Chair, if the The Chair.is unable to achieve the work on their own. The Vice-Chair is typically shadowing The Chair to run as Chair in the Future

Treasure : It is expected that the Treasure will be handling all money that is brought in from events hosted by the School Council and Fundraising Society. They will keep an accurate record of all financial transactions, ensure that records are kept up to date and available upon request of the board, will contact the book keeper and have all financial reports sent to the board and AGLC.

Hot Lunch Coordinator : It is expected that the Hot Lunch Coordinator will have their Alberta Food Safety Certificate, they are incharge of creating the Hot Lunch and Treat Tuesday Menu for the school year and have record of the profits. They are expected to have a list of volunteers and uphold that volunteers have a criminal record check and follow food safety guidelines. Hot Lunch Coordinator will be in attendance and coordinate the events for the day of Hot Lunch and Treat Tuesdays if not they are to reach out to the School Council Chair.

Secretary : It is expected that the Secretary will act as a recorder and attend every meeting. They will insure their records are shared and documented to the school website.

ALL MEMBERS ON THE COUNCIL WILL HAVE A UPDATED CRIMINAL RECORD CHECK ON FILE WITH THE SCHOOL DIVISION AND LOOK OVER THE CODE OF CONDUCT FOR SCHOOL COUNCIL MEMBERS.

CP BLAKELY School Council and PAC Annual General Meeting

AGENDA SEPT/19/2024 6PM

1.0 CALL TO ORDER @ 6: 06pm

2.0 APPROVAL OF AGENDA

Any additional items to be added

3.0 Introduction Around The Table

Anne Frey, Chandra Clark, Courtney Morgan-Armstrong, Jenny Mitten, Andrea Veale, Darci Better, Brenda Connors, Cas Allan, Tara Trowell, Stephen Faulkner, Shinna Faulkner, Amanda (Kindergarten Mom).

4.0 School Council Report

- School Trustee Board Report - Jackie Swainson - not in attendance
- Principal's Report - Anne Frey and Chandra Clark - [Attached at the Bottom](#)
- Treasurer's Report - Hot Lunch Account \$3,769.11 - ASCE Account \$1,334.00
- Hot Lunch Report - Outline of this years Hot Lunch Menu and Treat Tuesday's Menu - [Attached at the Bottom](#)

[\(Reminder this program can not run without volunteers, no volunteers no hot lunch, if you can please take the time to volunteer\)](#)

- Time for Questions, Comments and Concerns

5.0 A Year in Review

The school council had 8 meetings (Sept 21, Oct 12, Nov 16, Jan 11, Feb 13, Mar 13, Apr 25, May 30 throughout the 2023-24 school year). We were informed of school needs, concerns and gave back funds and feedback. We set goals, held events, helped the school when required. Our executive members were Courtney Morgan-Armstrong - Chair, Jenny Mitten - Vice Chair, Andrea Veale - Treasurer, Brenda Connors - Hot Lunch and Darci Better - Secretary.

We wanted to achieve a way to have more engagement at our meetings and coming up with ideas on how to do so, we wanted to offer more learning experiences for our families by having speakers come in and help guide our parents through concerns they may have had with their student, we achieved this by teaming up with other Chinook Edge Schools in Sylvan

Lake and using funds from our ASCE (Alberta School Council Engagement) account to pay for those experiences. This account is funded by a provincial grant that we have been receiving every year since 2021.

We continue to have a goal of offering healthy hot lunch choices that vary in price so all families can participate and we continue to reach out to our local business to see what they can offer. We also have an amazing group of volunteers that allow us the opportunity to make in house hot lunch options that also keep prices low for our families.

We had at least 1 representative at all Chinook Edge Parent Matter committee meetings, we were required to attend meetings, gather feedback from our council members and return the following meeting. The past school year of 23/24 Chinook Edge hired a new media relation officer and council members were asked for feedback regarding the new media presence of not only Chinook Edge Division but also our schools. The meetings happen 3 times a year, the first one is on Oct 9th ,all meetings are over zoom.

If elected again we would like to continue on with achieving our monthly goals and achieving them to better the school experience for all our families.

6.0 New News

Thank you to all those who attended the Criminal Record Check Night at the Nexsource Centre, your records will be delivered to the school next week.

Our family school wellness worker Lexi and our local FRN will be hosting a morning coffee at the school on October 10th all parents are invited to attend there will be information posted on our family board. And also in the news letter.

Our school is in need of 2-4 volunteers on October 9th and 10th to help with school photos. Volunteers will need a criminal record check on file with the school. Jenny and Brenda said they could help on the 10th.

7.0 Election for Council Members For 2024/2025

A copy of the School Council Participant Roles has been presented to the table, please look over this before the election and have an understanding that no members are guaranteed the same role as the past year as this is all volunteered based and members need to be respected and appreciated for the voluntary roles they carry forward throughout the school year.

- **Secretary** Darci Better (seconded by Jenny Mitten)
- **Hot Lunch** Brenda Connors and Flora Liu (seconded by Darci Better and Andrea Veale)
- **Treasurer** Andrea Veale (seconded by Cas Allan) announced that it would be her last year.
- **Vice Chair** Jenny Mitten (seconded by Cas Allan)

- **Chair** **Courtney Morgan-Armstrong (seconded by Jenny Mitten)**

8.0 Votes for Tonight

In the past years our Hot Lunch profits have paid for Inline Skating, this past spring our council decided to put the profits from April and May's hot lunch towards the playground account (this amount totaled of \$1,747.27). Chip Day and Treat Tuesday profits went straight towards the playground account (this amount totaled of \$1,575.79 Treat Tuesday and \$567.29 Chip Day) having a total combined total of \$3,890.35 .

- **Chip Day Profits- 100% profits go to the playground funds- Jenny Mitten motioned. Andrea Veale seconded**
- **Hot Lunch Profits- review november, march, may to see the account if enough for inline then move funds to playground funds -Andrea Veale motioned , Cas Allan seconded**
- **Treat Tuesday Profits- 100% profits go to playground funds - Darci Better,Andrea Veale seconded**
- **Canteen Punch Cards - prices change to \$1.50 per item and canteen cards can be purchased from the school website - Stephan Faulkner motioned and Andrea Veale seconded**
- **Hot Lunch Hot Dog Purchases- beef hot dog for most, chicken 1 pack per hot dog purchase where they are on sale this year - Brenda Connors motioned and Jenny Mitten seconded**

Next Meeting will be on October 3rd, 2024 at 6:00pm

Meeting adjourned @ 7:10

CP BLAKELY Fundraising Society Annual General Meeting

AGENDA SEPT/19/2024 7PM

1.0 CALL TO ORDER @ 7:11pm

2.0 APPROVAL OF AGENDA

Any additional items to be added

3.0 Introduction Around The Table Same attendance minus Chandra Clark

4.0 Fundraising Society

- Outline and Commitments for the school year.
- Treasurer's Report - Main Account \$ 11,436.67
- Seven Grandfather Teaching Stickers \$200.34
- Ice Packs
- Fall Fundraisers are : Finn & Fae (Caramel Apples, Caramel Popcorn) White Frog Cafe and Cherished Collections (Coffee Beans, Chocolate Covered Beans, Cookie Dough) . Information will go out October 9th.
- Halloween Dance will be held on Thursday October 24th at 6pm, looking into raffle baskets
- Teacher Appreciation will be on Saturday October 5th. Teacher appreciation has a max budget of \$250 , former council members suggest that you give a keurig coffee machine, supplies and home baked goods this year.

5.0 AGLC Information

- Treasurer's Report - AGLC Account \$23,184.41
- Casino Night will be in fall 2025 (OCT/NOV/DEC)
- Updates Courtney Morgan-Armstrong has been handling all the matters and we are awaiting on AGLC to confirm our update proposal on where we can spend the money. PAC's goal is still to hold onto the \$20,000 for the playground funds and spend \$3,184.41 on the students this year.

6.0 A Year in Review

The fundraising society had 8 meetings (Sept 21,Oct 12,Nov 16,Jan11,Feb13,Mar 13,Apr 25,May 30 throughout the 2023-24 school year). We were informed of school needs, concerns and gave back funds and feedback. We set goals, held events, helped the school when required. Our executive members were Courtney Morgan-Armstrong - Chair, Jenny Mitten - Vice Chair, Andrea Veale - Treasurer and Darci Better- Secretary.

Our goal was to aid in raising funds for the new playground. Aid our society on paying for inline skating, artist and residence and pound it. Pay for supplies needed throughout the school year that were asked by staff, craft supplies, gym equipment, sensory swings and don't walk in the halls.

We also hosted events throughout the school year for our families to attend. From those events we were able to raise funds.

If elected again we would like to continue on with achieving our monthly goals and achieving them to better the school experience for all our families.

Time for Questions, Concerns, Comments

7.0 Election for Fundraising Society For 2024/2025

- **Secretary** Darci Better seconded Tara Trowell
- **Treasurer** Anndrea Veale seconded by Darci Better
- **Vice Chair** Jenna Mitten, Shinna Faulkner to co chair seconded by Stephen Faulkner for Jenny and by Darci Better for Sinna
- **Chair** Courtney Morgan-Armstrongr seconded by Andrea Vealertney

8.0 Tonight's Votes

- **Teacher Appreciation Gift-** keurig maker with supplies, and baked goods, Oct 4th max budget of \$250 - Jenny Mitten motioned, Stephan Faulkner seconded - Courtney will purchase and members will bake treats, supplies will purchased and all bills will be reimbursed by the main account.

- Grandfather Teaching Stickers- Darci Better motioned to keep them as a tradition Andrea Veale seconded - Courtney will get a cheque from Andrea and pay TNT, cheque will come out of the main account.
- Ice Packs - Andrea Veale motioned. Jenny Mitten seconded - school office will purchase 10 and the paper receipt will be give to either Courtney Morgan-Armstrong or Andrea Veale with reimburse the school cheque will come out of the main account

Next Meeting will be on October 3, 2024 at 6:00pm

Meeting adjourned @ 7:50pm

Tentative Hot Lunch 2024/2025

September - N/A

October 4th (Fri): Panago Pizza

8th (Treat Day Tues): White Frog Cookies

10th (Thurs): Hot Dogs

18th (Fri): Taco Time

22nd (Treat Day Tues): Booster Juice

24th (Thurs): Dairy Queen

November 1st (Fri): Papa Johns Pizza

5th (Treat Day Tues): Cupcakes (Krista)

7th (Thurs): McDonalds

15th (Fri): Pancakes

19th (Treat Day Tues): Muffins (made in house)

22nd (Fri): Spill the Beans

28th (Thurs): Hot Dogs

December 3rd (Treat Day Tues): Popcorn

6th (Fri): Dominos Pizza

12th (Thurs): Hot Dogs

20th (Fri): Cereal

January 10th (Fri): Panago Pizza

14th (Treat Day Tues): Rice Krispie Treat (made in house)

17th (Fri): Hot Dogs

24th (Fri): Pasta

28th (Treat Day Tues): AJL Cookies

February 7th (Fri): Papa Johns Pizza

11th (Treat Day Tues): Cupcakes (Krista)

14th (Fri): Hot Dogs

25th (Treat Day Tues): Popcorn
28th (Fri) McDonalds

March

6th (Thurs): Pancakes
11th (Treat Day Tues): Cinnamon Buns
14th (Fri): Dominos Pizza
20th (Thurs): Hot Dogs
25th (Treat Day Tues): AJL Cookies
28th (Fri): Pasta

April

4th (Fri): Panago Pizza
8th (Treat Day Tues): Rice Krispie Treat (made in house)
11th (Fri): Cereal
17th (Thurs): Hot Dogs
29th (Treat Day Tues): Muffins (made in house)

May

1st (Thurs): Spill the Beans
9th (Fri): Papa Johns Pizza
13th (Treat Day Tues): Booster Juice
15th (Thurs): Hot Dogs
23rd (Fri): Boston Pizza
27th (Treat Day Tues): Cupcakes (Krista)
30th (Fri): Dominos Pizza

Hot Dogs -8	Cereal - 2	Cupcakes - 3	AJL Cookies - 1
Panago-3	McDonalds - 2	Booster Juice - 2	Cherished Cookies - 1
Papa Johns-3	Spill the Bean - 2	Muffins -2	Cinnamon Buns - 1
Dominos-3	Dairy Queen - 1	Popcorn - 2	
Pancakes-2	Taco Time - 1	Rice Krispies -2	
Pasta-2	Boston Pizza - 1	Total - 30 Days	Total- 15 Day

Administrators' Report to School Council

September 19, 2024

Thank **you**:

- All who are present tonight
- Everyone who got their re-enrollment forms completed. It is a big task, but it is so important to have the information updated.
- all who donated to our "Toonie for Terry" Campaign

**Student Enrollment - 365 Staff
Number - 37 85% Capacity
Large grade 3 and 4 classes**

New staff in grade 1/2 - Mrs. Carter, Grade 3 Mrs. Rintoul and Shella Pangborn. Lacey Gustum has returned from a leave as well.

Mrs. Winther and Mrs. Clark are our student services leads for this year.

New Curriculum and Assessments

Teachers have been working hard to complete the Fall assessments, literacy screens and math screens (MIPI) that are due at the end of September. They have also continued to work on implementing Grade 1-3 science curriculum and new Grade 4-6 science curriculum. Our grade 4 and 6 grade teams are piloting the new social studies curriculum.

Hour Zero **Safety Training and Protocols** This year for all staff. This ensures that all schools and communities use the same language and procedures when dealing with safety concerns and incidents.

Indigenous Education

- we are continuing to follow the Seven Sacred Teachings for our citizenship themes
- new land acknowledgement was created specifically for our school.

Seven **Sacred** Teachings **Monthly Themes** for Citizenship

Sept/October - Respect **November**- Courage January - Wisdom February - Kindness
Ambassadors and Love March - Humility **April** - Honesty **May**-Truth

Next week is National Truth and Reconciliation Week. Students and staff will have opportunities to virtually connect to Teachers, Elders, Knowledge Keepers, Authors and Residential School Survivors. The week will wrap up with our Orange Shirt Day on Friday, September 29th.

Saturday, September 30th is the National Day of Truth and Reconciliation.

CESD connections

Parent's Matter **meetings** are held twice (three times) a year. We need **a representative for our school. Please** let us **know if** you are **interested**. (Courtney will still be on it but there is room for one more, please let her know so she can send your information to district)

Preventative Programming for Student Mental Health and Wellness

We continue to have Youth Empowerment Coaches for preventative programming for student mental health and wellness through our YES Program on Thursdays and Wednesday mornings. Our new worker is Tamara Visser. We will continue to have Student Mentorship from FCSS once a week. Our Family School Wellness Worker Lexi Thorvaldson is working to support student needs one-on-one and to help parents find the community support they need.

Playground

Update:

Thank you to everyone who continues to donate to our playground.

Since our last meeting we have received funding from the "Gulls Give Back" campaign. We received \$1050. Thank you to the Sylvan Lake Gulls for this support.

We presently have \$40, 253 in our account.
(\$36,000 away from our goal for the year).

We completed our Community Enhancement Project Grant Application asking for \$76,000 to help us complete our project.

We are looking for parents and community members who are interested in working on the playground fundraising committee along with interested school staff.

Since we met in last year:

- We had a successful start up
- We have completed our first 2 Fire drills
- Terry Fox Run was a success
- Teachers have been working on completing government testing
- Grade % running club has started

Upcoming Events:

(Lock Down practice on Sept 24th)

- Government testing completed and uploaded
- Grade 3 and 4 Swimming starts next week
- Hot Lunches start in October

- Lock Down practice next week
- Thanksgiving break October **11** - 14
- Halloween Dance October 24

Next Meeting:

at 6 pm